

ROUTING AND TRANSMITTAL SLIP

Date

2/3/86

TO: (Name, office symbol, room number, building, Agency/Post)		Initials	Date
1.			
2.			
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Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

*Ship - now that the heavy
is getting under way -
Pls review this
- perhaps talk to Carl - and
give me your views.
Dr*

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org symbol, Agency/Post)	Room No.—Bldg.
Deputy Director of Security	Phone No.

5041-102

 OPTIONAL FORM 41 (Rev. 7-76)
 Prescribed by GSA
 FPMR (41 CFR) 101-11.206

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM:

EXTENSION

NO.

Deputy Director of Security (P&M)

DATE 8 November 1985

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

RECEIVED

FORWARDED

1. DD/S

Has a copy

2.

3. D/S

8 NOV 8 0000 4 DEC 1985

jr

4.

DD/Sec

4 DEC 1985

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DD/P&M

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15.

8 NOV 1985

MEMORANDUM FOR: Director of Security

VIA: Deputy Director of Security

STAT FROM:
Deputy Director of Security (P&M)

SUBJECT: Senior Officers Conference

Attached is a fairly comprehensive report on the various topics which were covered at the senior officers conference on 4-5 November 1985. This provides the general thrust of our collective deliberations, but it is certainly not specific as to what follow-up action is expected in all instances.

The following items might be issues which require some further discussion:

- * Parish Calls: It was made crystal clear that the DD's are to take action and get back to the D/S by the end of the month. Presumably other managers are to apply the same basic concept, but there are no specific reporting requirements.
- * MAG: This seemed to have been approved in concept but the Internal Communications Team should be following up on membership, guidelines. A role for SEG on training was also mentioned. Clarify with
- * Career Board: There were a number of options discussed, but the issue was not completely resolved. Presumably there will be no change in formal membership, but we will need advisory panels. The role of clericals/paraprofessionals. Discuss.
- * CMO's Role: There appeared to be approval in principle to the expansion of the CMO program, with representation from all directorates. It was not totally clear how this would come together in an advisory role to the Career Board. Possible impact on PMS. Discuss.

STAT
STAT

*Career Board
action*

- STAT *Ch* *
- Training: There was very strong support for the training program, with a particular focus on new supervisors at the GS-13/14 level. C/SEG was to look into arrangements for special training courses in fundamentals of supervision. I would suggest we have [] staff this out.

- Most PSI #
TSO. Done each
page a list of
non-hardcore topics* *
- Analysis of Topics: It was made clear that we have to identify at least 8-10 topics that should be researched and analyzed in some degree of detail. It was not established whether the MAG or a special team would look into this. Discuss.

- STAT *Ch.* *
- Automation: This topic generated a lot of discussion, and the impression was left that we are off to a good start, but the program should be pulled together. Jim [] seemed to be most articulate on this topic. I would have them work with [] on a task force. [] is also a possibility. Discuss.

- STAT *Ch.* *
- Organizational Structure: The general topic received a lot of attention, and there was a particular focus on P&M support areas. Mention was made of an MG careerist, and the executive officer role. Discuss.

- Taken state at
it* *
- Delegation of Authority: There was support in principle on the need to provide D/S with some relief, particularly on the flow of DL cases. We could arrange for an information study of the work flow to determine what can be handled at a lower level. Some years ago this was handled by PPG, and we could go the same route. Discuss.

- STAT *
- Rotational Assignments: There was some support for the concept, on a selective basis, but the next step is not clear. CI and terrorism are two key area. Discuss.

- STAT *
- The Area Security Program: There was a lot of discussion on how this program could be made more effective. Some emphasis was placed on the importance of training these officers, and keeping them informed. Discuss.

- STAT *
- The Budget Process: There was some discussion on the importance of developing a more aggressive posture in articulating our resource needs. [] was a prime spokesman on this topic. Discuss.
- STAT
- []